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Date: February 16, 2024

To: Superintendent's Cabinet

From: Kellee McManus

Regarding: For Your Review and Feedback at the Board Presentation Review on March 4

Procedure 2311P Selection and Adoption of Instructional Materials

Revisions to the appendices are from Kalle Spear and Shelley Boten. Below is an overview of the changes:

Appendix B:

- Removed the "Readability Report" with the Formula and Range
 - We removed this because we do not know what formula or range was used in the past.
*We kept the narrative portion about the student population

Appendix C:

- Removed the old appendix C and replaced with the new OSPI bias review tool.
 - We reviewed the tool with: P-5 facilitators, 6-12 facilitators, the WA State History adoption committee (MS teachers), the ELD adoption committee (MS/HS teachers) and the Equity and Access Council – they provided feedback that this tool gave more pertinent information to the committee for understanding bias in curricular resources.
 - We did revise the OSPI review indicators to match our own (n/a, inadequate, adequate, fully developed).

Appendix D:

- Section II: Added: additional components determined by the committee.
 - This was reviewed by SPED directors and facilitators.
- Section III: Revised the language to reflect Multilingual learners instead of ELL, added current instructional practices and vocabulary used within the ML trainings.
 - This was reviewed and revised by ML facilitators.

Appendix I: (Supplemental)

- Removed "Readability Report" – same as above.
- Added statement about turning in paperwork to CAO/Academics.
 - In its current state, buildings are able to retain their own paperwork, so we are unaware what is being used and if it has been approved via the supplemental process. This is an issue when we get parent/community or even teacher questions about what is approved vs. what is being used. We are planning on developing a central repository for this information so we can easily look up and share what has been supplementally approved by building.